



TRUSTEES MEETING NOTICE & AGENDA

Wednesday, November 15, 2023 7:00 PM Community Room/Zoom

Trustees – Lisa Zver, Riley Alton and Jeanene Kress

Fiscal Officer – Brian Gillette

Township Mission: To inspire long term confidence in local government by acting in a coordinated, ethical, fiscally responsible manner to achieve identified priorities and long term goals. Each employee will do so by achieving their job-related expectations, providing outstanding service, demonstrating integrity in their actions, and engaging in open communication with co-workers and the public.

Call Meeting to Order

Roll Call

Pledge of Allegiance

Presentation - Police Department Oath of Office – J. English

Public Comment Related to Agenda

Committee Reports

Trustee Zver - JEDD

Trustee Kress -

Trustee Alton - Cemetery

Department Reports

Fire Department

Service Department

Police Department

Building Department

Township Administrator

Economic Development Director

Legal Counsel

Fiscal Officer

All meetings of the Board of Trustees are held in person with a Zoom option available until further notice. You may submit questions in advance of the meeting via email to admin@olmstedtownship.org or through Zoom Chat. All questions will be addressed at the end of the meeting.

Zoom Login:

Meeting ID: 984 5694 1773 Password: 514703

Old Business Items

New Business Items

- A. F & B Engineering, Inc. 2024 Renewal Proposal
- B. Associated Consulting Solutions, Inc. 2024 Renewal Proposal
- C. Additional Services with iWorQ - Plan Review Management Applications and Services
- D. Police Department Permanent 12 Hour Shifts
- E. Quote Master Printing Group – Print and Mail Community Resource Guide
- F. Ohio Township Association Conference February 7-9
- G. Termination of 2023 Employee Medical with United HealthCare on 12.31.2023
- H. 2024 Employee Healthcare
- I. Renewal Heritage Home Program \$2,500.00
- J. NOACA 2024 Meeting Schedule

Consent Agenda Items Available Upon Request

- A. Meeting Minutes October 25, 2023 and Special Meeting Minutes October 27, 2023
- B. Payment of Bills and Payroll

Warrants	44326 - 44439
Vouchers	1527-2023 to 1531-2023 and 1593-2023 to 1596-2023
EO's	1532-2023 to 1592-2023

Requisitions

A.	FD 2023-04 Payable to Crown Cleaning Systems	Amount of \$3,500.00	Account Number 2281-760-700-0000
B.	FD 2023-04 Payable to All American Fire	Amount of \$2,500.00	Account Number 2281-760-700-0000

Resolutions

A.	Resolution 124-2023 – Reappropriations/Budget Adjustments and Transfers
B.	Resolution 125-2023 – Expenditure/Department Purchase Orders
C.	Resolution 126-2023 – 4 Mills Safety Levy Renewal
D.	Resolution 127-2023 – Opt-Out Healthcare Coverage Changes to the Employee Personnel Manual
E.	Resolution 128-2023 – Cuyahoga County Cooperative Agreement for Maintenance of County Road and Structures
	Trustees has negotiated the terms of a replacement Cooperative Agreement (“Cooperative Agreement”) between the Township and the County which will extend the working relationship with the County through December 31, 2033.
F.	Resolution 129-2023 – Adopting Revised Roadway Excavation and Driveway Culvert Policy
	Board of Trustees hereby adopts the revised Olmsted Township Driveway Culvert Policy, placing responsibility for permit issuance with the Township Building Department instead of the Township Service Department. (Resolution 061-2023 is amended accordingly).
G.	Resolution 130-2023 – Appoint Service Department Full-Time Tech I Malachi Lara
	The appointment shall commence November 13, 2023 at a compensation rate of \$22.65 per hour upon successful completion of criminal background check, pre-employment drug and alcohol test/screen, pre-employment physical; and shall be subject to all terms and conditions of employment as defined in the Olmsted Township Policy and Procedures and the Olmsted Township Board of Trustees and/or as defined in the current collective bargaining agreement with the 860 Laborers and the Olmsted Township Board of Trustees.
H.	Resolution 131-2023 - Police Department Appoint Patrol Officer Joseph English to Sergeant
	Appoint Joseph English to the position of Sergeant of Police effective November 12, 2023, and Sergeant English shall be entitled to all contractual benefits afforded to Sergeants of Police in the current Full-Time Officers and Sergeants OPBA Contract. Sergeant English will serve a 12-month probationary period following his promotion.
I.	Resolution 132-2023 - Amend Vacation Time for Fire Chief Chris Methvin
	The Board of Trustees and Fiscal Officer are authorizing Fire Chief Chris Methvin to receive an additional one week of vacation time upon acceptance of this resolution. Fire Chief Chris Methvin will be eligible for five weeks of vacation after 15 years of continuous service. Vacation time is subject to Section 7.03 of the Olmsted Township Personnel Policy and Procedure Manual.
J.	Resolution 133-2023 – ODNR Agreement Capital Improvement Community Park, Recreation/Conservation Project Pass-Through Grant

Any other matter that may come before the Board of Trustees

Adjournment

NOTE: This is a proposed agenda only.

Executive Session

Property, personnel, pending litigation with Legal Counsel, or Economic Development.

NOVEMBER/DECEMBER CALENDAR

11/16/2023	7:00 PM	<i>(Boards and Commissions) Zoning Commission Board Mtg-Canceled</i>
11/22/2023	8:00 AM – 2:00 PM	<i>(Public Service) Recycle Day 7924 Fitch Road</i>
11/23/2023		<i>(Board of Trustees) Offices Closed – Thanksgiving Day</i>
11/26/2023	5:30 PM	<i>(Community Event) Tree Lighting Ceremony</i>
11/28/2023	Noon – 6:00 PM	<i>(Community Event) Red Cross Blood Drive</i>
12/02/2023	8:00 AM - Noon	<i>(Public Service) HHW/Recycle/Bulk at 7924 Fitch Road</i>
12/07/2023	9:00 AM – 10:30 AM	<i>(Board of Trustees) Staff Meeting</i>
12/13/2023	8:00 AM – 2:00 PM	<i>(Public Service) Recycle Day at 7924 Fitch Road</i>
12/13/2023	7:00 PM	<i>(Board of Trustees) Trustee Meeting</i>
12/20/2023	7:00 PM	<i>(Boards and Commissions) BZA Meeting</i>
12/25/2023		<i>(Board of Trustees) Offices Closed – Christmas Day</i>
12/26/2023	Noon – 6:00 PM	<i>(Community Event) Red Cross Blood Drive</i>
12/27/2023	8:00 AM – 2:00 PM	<i>(Public Service) Recycle Day 7924 Fitch Road</i>
12/27/2023	7:00 PM	<i>(Board of Trustees) Trustee Meeting</i>
12/28/2023	7:00 PM	<i>(Boards and Commissions) Zoning Commission Board Mtg</i>