

# TRUSTEES MEETING MINUTES

Wednesday, March 8, 2023 5:00 PM Community Room/Zoom

Trustees – Lisa Zver, Riley Alton and Jeanene Kress Fiscal Officer – Brian Gillette

*Township Mission: To inspire long term confidence in local government by acting in a coordinated, ethical, fiscally responsible manner to achieve identified priorities and long term goals. Each employee will do so by achieving their job-related expectations, providing outstanding service, demonstrating integrity in their actions, and engaging in open communication with co-workers and the public.*

## Call Meeting to Order

The Olmsted Township Board of Trustees' meeting of March 8, 2023 was called to order at 5:08pm.

All meetings of the Board of Trustees are held in person with a Zoom option available until further notice. You may submit questions in advance of the meeting via email to [admin@olmstedtownship.org](mailto:admin@olmstedtownship.org) or through Zoom Chat. All questions will be addressed at the end of the meeting.

## Roll Call

Present were Trustees Lisa Zver, Riley Alton and Jeanene Kress. Legal Counsel James Mathews and Fiscal Officer Brian Gillette were present also.

## Zoom Login:

Meeting ID: 984 5694 1773 Password: 514703

**Pledge of Allegiance** - All stood and recited

**Presentation** – N/A

**Public Comment Related to Agenda** – N/A

Amend the Agenda  
Motion 2<sup>nd</sup> LZ RA JK  
RA LZ Yes Yes Yes  
Add Old Business Item A – LOA – Paid to Unpaid  
Add New Business Item D – Hostetler Construction

## Trustees and Committee Reports

- Trustee Zver – JEDD – Financial Statement uploaded to Hinkle System
- Trustee Kress – JORD – N/A
- Trustee Alton – Cemetery – Dragbox for tractor \$1,980.00

## Department Reports – N/A

## Old Business Items

- A. LOA - from Paid to Unpaid for Tammy Fox pending final report received

Approve – New Business  
Motion 2<sup>nd</sup> LZ RA JK  
C LZ JK Yes Yes Yes  
D LZ JK Yes Yes Yes

## New Business Items

- A. Bid Notice for 2023 Road Program – Bid Opening Friday, March 17<sup>th</sup> – Noon – Information only
- B. The Zoning Commission held a meeting on February 23, 2023 and have recommended the minor modifications of the previously approved PRD (Planned Residential Development) at 26376 John Road, formerly known as the Links Golf Course and titled Preserve and Sanctuary Subdivision. The proposed modifications are for the Sanctuary Phase 2 portion of the development. Those proposed modifications include the partitioning of Phase 2 of the development into Phase 2A and 2B. Phase 2A of the Sanctuary will contain a total of 9 sublots (SL57 to SL65) and includes a proposed Minor realignment of the intersection of Grand View Drive and Morning Side Drive. Per Olmsted Township's Zoning Resolution (Sec. 520.14), a minor modification is only approved by the Zoning Commission – Information only
- C. NEORSD Community Cost-Share Program Application Leaf Collection Program totaling \$205,500.00
- D. Hostetler Construction - Quote on Cold Storage Building

Approve – Consent Agenda  
Motion 2<sup>nd</sup> LZ RA JK  
A & B LZ RA Yes Yes Yes

## Consent Agenda Items

- A. Meeting Minutes February 22, 2023
- B. Payment of Bills and Payroll

Warrants	42964 - 43034
Vouchers	355-2023 to 358-2023
EO's	296-2023 to 354-2023

## Requisitions

A.	N/A
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**Resolutions**

<b>A.</b>	<b>Resolution 020-2023 – Expenditure Resolution/Department Purchase Orders</b>
<b>B.</b>	<b>Resolution 021-2023 – Amend Resolution 011-2023 Appoint Assistant Fire Chief – Christopher Methvin</b> The Trustees amend resolution 011-2022 to include during the interim Christopher Methvin’s rate will be \$3,537.70 between March 5, 2023 through March 18, 2023.
<b>C.</b>	<b>Resolution 022-2023 – Fire Department Appoint Part-Time Firefighter James Burchfield to Full-Time</b> The Trustees appoint James Burchfield to the position of full-time firefighter/paramedic within the Olmsted Township Fire Department and must satisfy the firefighter/paramedic requirements of the position as a condition of employment to include successful completion of all pre-employment testing. This appointment shall take effect on March 5, 2023. James Burchfield shall be entitled to all contractual benefits according to the current Collective Bargaining Agreement (Full-Time firefighter/paramedic), and he shall serve a twelve (12) month probationary period. James Burchfield shall receive the 0-1year wages as established by the current Collective Bargaining Agreement (Full-Time firefighter/paramedic). Health benefits will commence on March 5, 2023.
<b>D.</b>	<b>Resolution 023-2023 – Memorializing approval of Map Amendment 21OLMT-ZC006 and Resolution 092-2021</b> To adopt the recommendation of the Zoning Commission and Architectural Review Board regarding the map amendment proposed to the Olmsted Township Zoning Resolution in Zoning Amendment Case No. 21 OLMT-ZC006, a map amendment to parcels 261-01-017, 261-01-005, 261-01-015, 261-01-016, and 261-01-018, to be changed from R-30 to R-40. The zoning change would permit the property to be used as a cemetery funeral home in conjunction with the joining large lot cemetery as contemplated by the change to the text of the Olmsted Township Zoning Resolution effectuated by Resolution Number 120-2020 adopted by the Township Trustees on August 12, 2020.

**Any other matter that may come before the Board of Trustees**

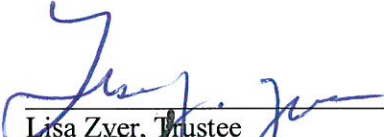
Letter for Mr. Uhas sent to Mr. Yuhas – please correct records

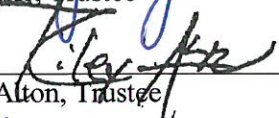
**Adjournment** The Olmsted Township Board of Trustees’ meeting on March 8, 2023 was adjourned at 5:25pm.

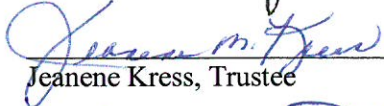
<u>Approve – Resolutions</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>RA</u>	<u>JK</u>
A	<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
B	<u>LZ</u>	<u>RA</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
C	<u>LZ</u>	<u>RA</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
D	<u>LZ</u>	<u>JK</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

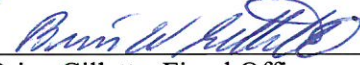
Respectfully Submitted,

<u>Approve – Adjournment</u>					
	<u>Motion</u>	<u>2<sup>nd</sup></u>	<u>LZ</u>	<u>RA</u>	<u>JK</u>
A & B	<u>JK</u>	<u>LZ</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>

  
 Lisa Zver, Trustee 3/22/2023  
 Date

  
 Riley Alton, Trustee 3-22-2023  
 Date

  
 Jeanene Kress, Trustee 03.22.2023  
 Date

  
 Brian Gillette, Fiscal Officer 3/22/2023  
 Date