



Application for Residential Building Permit/Approval

Building Department Hours

Permit No. _____ **Date Issued** _____
 8am to 3pm Monday through Friday
 440-235-4225

Section 1- General Information

Date _____

PLEASE PRINT OR TYPE

Estimated Cost of Project _____

Address of Construction _____

Owner's Name _____ Phone _____

Owner's Address _____

Contractor _____ Business Phone _____

Contractor's Address _____

Street City State Zip

Section 2- Description of Property and Construction

Structure Type

- Single Family
- Two Family
- Three Family

Work Location

- Exterior
- Basement
- 1st Floor
- 2nd Floor
- 3rd Floor

Type of Work

- New Structure
- Alteration (specify details)
- Repair (specify details)
- Rehabilitation (scope of work letter req.)
- Fire Repairs (specify details)

Addition (plans required)

specify location

Demolition (specify details)

Window Replacement (Printed photos required)

- Same style yes no
- Same size yes no
- Same color yes no

Steps (Printed photos required)

- Location:
- Front Rear Other:

- Existing Type:
- Wood Masonry

- Proposed Type
- Wood Masonry Other:

Interior

- Remodel bathroom
- Remodel kitchen
- Remodel
- Move/remove walls (plans required)
- Drywall only (sq. ft.)
- Support Post (specify location)

Deck (Site plans required & zoning approval)

Shed (Site Plans required & zoning approval)

Drawings, brochures or photos

Garage

- Demo
 - Floor only (specify details)
 - New (plans required)
 - Siding (garage only)
 - Repairs (specify details)
 - Roofing
 - Other
- Specify details

Porch

- New (plans required)
- Floor repairs (specify details)
- Repairs (specify details)
- Railings (specify details)
- Porch Enclosure
- Other

Foundation (location)

- Repair
- New (plans required)
- Retaining Wall
- New
- Existing
- Repair (specify details)
- Height

New roof material

- Reroof material
- Chimney
- Repair
- Rebuild

Swimming pool

- Above ground
- In ground

Food Truck

See section 140.07 of zoning regulations for requirements.

Road side stands

See section 210.08j of zoning regulations for requirements.



Repair work shall be specific to the repairs-include a scope of work letter and plans detailing the project.

Contractor is required to schedule a rough-in inspection before any concealment. By signing the application, the applicant certifies that the installation will comply with the regulations of the Olmsted Township Building Code and State Codes.

TO THE BUILDING COMMISSIONER: This application is submitted for a permit to erect, add to, alter or repair a structure as described in this application and any drawings which accompany it. The acceptance of the permit shall be considered an agreement on the part of the applicant or his agents to comply with the Building and Zoning codes of the Township of Olmsted Township, or other orders, requirements or specifications slated in the permit. In signing this application, the contractor or owner's agent certifies that the work is authorized by the owner or record.

Applicant's Signature _____ Print Name _____ Date _____

Email: _____

Applicant is: Owner Contractor Owner's Agent

DO NOT WRITE BELOW THIS LINE

Section 3-Additional Requirements (to be filled out by staff)

Reference building permit number _____

Section 4-Approval and Fees

Permit Fee: _____
Electrical Fee: _____
Mechanical Fee: _____
Trade Fee: _____
Site Fee: _____
Other Fee: _____
Engineer Fee: _____
Plan Review Fee: _____
Ohio BBS 1% OR 3% Fee: _____ (circle to indicate)
Total Fee Due: _____

Building Official _____ Date _____

Amount _____ Cash/Check# _____