



CONTRACTOR REGISTRATION APPLICATION

Building Department, 7900 Fitch Rd., Olmsted Twp., OH 44138
PHONE: 440-235-4225 FAX: 440-235-794 EMAIL: building@olmstedtownship.org

Application fee is **\$125.00** per registration and expires at the end of the calendar year.

CONTRACTOR INFORMATION

Date: _____

Company Name: _____

Address: _____ City: _____ State: _____ Zip: _____

DBA: _____ Owner Name: _____

Contact Person: _____ Contact Phone: _____

Business Phone: _____ Cell Phone: _____ Fax: _____

Email: _____ Federal Tax ID Number: _____

Complete all information and supply supporting documents or the application will not be accepted.
Local Code 307.2 requires all contractors that are performing work within the Township limits to have a valid annual registration.

GENERAL CONTRACTOR TYPES of WORK

- | | | | | |
|---|---|---------------------------------------|---|---|
| <input type="checkbox"/> Asphalt/Paving | <input type="checkbox"/> Exterior Painter | <input type="checkbox"/> Handyman | <input type="checkbox"/> Sign Structural Only | <input type="checkbox"/> Asbestos Testing |
| <input type="checkbox"/> Concrete/Masonry | <input type="checkbox"/> Excavating | <input type="checkbox"/> House Movers | <input type="checkbox"/> Structural Steel | <input type="checkbox"/> Lead Abatement |
| <input type="checkbox"/> Carpentry-Finish | <input type="checkbox"/> Fence | <input type="checkbox"/> Insulation | <input type="checkbox"/> Waterproofing | <input type="checkbox"/> Lead Testing |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> General Contractor | <input type="checkbox"/> Roofing | <input type="checkbox"/> Windows/Doors | <input type="checkbox"/> Radon Testing |
| <input type="checkbox"/> Drywall/Plaster | <input type="checkbox"/> Gutter | <input type="checkbox"/> Siding | <input type="checkbox"/> Asbestos Abatement | <input type="checkbox"/> Other _____ |

STATE LICENSE REQUIRED

- | | |
|---|---|
| <input type="checkbox"/> Electrical | <input type="checkbox"/> HVAC |
| <input type="checkbox"/> Swimming Pool Electrical | <input type="checkbox"/> Refrigeration—Commercial |
| <input type="checkbox"/> Electrical Sign | <input type="checkbox"/> Gas Piping* |

STATE FIRE MARSHAL CERTIFICATE REQUIRED

- | | |
|---|--|
| <input type="checkbox"/> Fire Alarm | <input type="checkbox"/> Fire Room Suppression |
| <input type="checkbox"/> Fire Sprinkler | |

All plumbing registration and permits must be approved and inspected by the Cuyahoga County Health Department.

*Gas Piping must have state license plumbing contractor or state license HVAC contractor.

APPLICATION REQUIREMENTS

There is a \$125.00 penalty fee for working without registration. All work must be performed according to the Building Codes of Olmsted Township and the State of Ohio. Permits must be obtained and posted at the job site before work begins. If a contractor begins work before obtaining a permit, penalty fees will be assessed.

Applicant must include the following supporting documents:

- Certificate of Liability Insurance in the amount of \$300,000.00 per occurrence for bodily injury and for property damage. \$600,000.00 general aggregate and \$600,000.00 for projects completed operations general aggregate. Olmsted Township must be noted as an additionally insured and certificate holder.
- State of Ohio Worker's Compensation Certification if applicable.
- Contractor's Bond in the amount of \$10,000 on Olmsted Township's Bond Form (next page)
- State of Ohio License for all heating, ventilation and air condition contractors, refrigeration contractors, plumber and electrical contractors. If applicable a Certificate from the State Fire Marshall's Office for fire protection contractors.
- \$125.00 fee paid by check or credit card. Cash is not accepted.

Registrations will be emailed after Olmsted Township reviews contract registration application, supporting documents and fee submitted. A self-addressed stamped envelope must be included, if a copy of the registration needs mailed.

I acknowledge that this registration that my company abide by the laws of Olmsted Township and the State of Ohio including all adopted code; furthermore, that all information submitted is true to the best of my knowledge.

Signature of Owner: _____ Print Name: _____



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Olmsted Township Contractors Registration Bond

Bond No. _____

KNOW ALL MEN BY THESE PRESENTS:

That we, _____
(Contractor)

of _____, State of _____, as Principal, and _____,
a corporation duly licensed to do surety business in the State of Ohio, as Surety, are held and firmly bound unto the city of Olmsted Township, and its citizenry (collectively, the "Obligee"), in the penal sum of not to exceed **TEN THOUSAND DOLLARS (10,000.00)** lawful money of the United States of which payment will truly to be made, we bind ourselves and our legal representatives firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS that the principal has been registered as a contractor of the Obligee.

NOW, THEREFORE, if the Principal shall perform its work in Olmsted Township in a workman like manner and faithfully keep its contractual obligations to Obligee and in all things comply with the laws, rules, and regulations of Olmsted Township, including all amendments thereto, pertaining to the registration applied for, then this obligation shall be void; otherwise this obligation shall remain in full force and effect until canceled by the Surety as provided below or released by the Obligee.

This bond may be terminated at any time by the Surety upon sending written notice by First Class U.S. Mail to the Obligee and to the Principal at the addresses last known to the Surety, and at the expiration of thirty (30) days from the mailing of said notice, this bond shall terminate and the Surety shall be relieved from any liability for any acts or omissions of the Principal subsequent to that date. The Surety shall not be liable for more than the amount of this bond, regardless of the number of claims made against this bond or the number of years this bond remains in force.

Date this _____, _____

Date of expiration: _____, _____

Principal

Principal

Surety

By: _____
Name and Title