



Building Department
7900 Fitch Road, Olmsted Township, OH 44138
Phone Number: 440-235-4225
building@olmstedtownship.org

CONTRACTOR REGISTRATION

CONTRACTOR INFORMATION

Applicant Name: _____
Address: _____ City: _____ State: _____ Zip: _____
DBA: _____ Owner Name: _____
Business Phone: _____ Cell Phone: _____ Fax: _____
Email Address: _____ S.S # or Federal Tax ID#: _____

Contractor Type of Work (\$125.00 per registration)

<input type="checkbox"/> Asphalt/ Paving	<input type="checkbox"/> Excavating	<input type="checkbox"/> Insulation	<input type="checkbox"/> Waterproofing
<input type="checkbox"/> Concrete/ Masonry	<input type="checkbox"/> Fence	<input type="checkbox"/> Roofing	<input type="checkbox"/> Windows/ Doors
<input type="checkbox"/> Carpentry	<input type="checkbox"/> General Contractor	<input type="checkbox"/> Siding	<input type="checkbox"/> Asbestos Abatement
<input type="checkbox"/> Demolition	<input type="checkbox"/> Gutter	<input type="checkbox"/> Sign: Structural Only	<input type="checkbox"/> Asbestos Testing
<input type="checkbox"/> Drywall/ Plaster	<input type="checkbox"/> Handyman	<input type="checkbox"/> Solar	<input type="checkbox"/> Lead Abatement
<input type="checkbox"/> Painting	<input type="checkbox"/> House Movers	<input type="checkbox"/> Structural Steel	<input type="checkbox"/> Lead Testing

Other: _____

State License Required

Electrical License #: _____
 Electrical Sign License #: _____
 HVAC License #: _____

State Fire Marshal Certificate Required

Fire Alarm Certificate #: _____
 Fire Sprinkler Certificate #: _____
 Fire Suppression Certificate #: _____

All Plumbing registration and permits must be approved, issued, and inspected by the Cuyahoga County Health Department.

APPLICATION REQUIREMENTS

There is a \$125.00 penalty fee for working without registration. All work must be performed according to the Building Codes of Olmsted Township and the State of Ohio. Permits must be obtained and posted at the jobsite before work begins. If a Contractor begins work prior to obtaining a permit, penalty fees will be assessed.

Applicant must submit the following supporting documents:

- Certificate of Liability Insurance in the amount of \$300,000.00 per occurrence for bodily injury and for property damage. \$600,000.00 general aggregate and \$600,000.00 for projects completed operations general aggregate. Olmsted Township must be listed as additionally insured and certificate holder.
- State of Ohio Worker's Compensation Certificate if applicable.
- Contractor's Bond in the amount of \$10,000.00 on Olmsted Township's Bond Form (see next page).
- State of Ohio License for listed trades, and/or Certificate from the State Fire Marshall's Office for listed Fire Alarm trades.
- \$125.00 fee (per trade registering) paid by check or credit-card. **NO CASH ACCEPTED**

Registrations will be emailed after Olmsted Township reviews contractor registration application, supporting documentation and fees submitted. A self-addressed, stamped envelope must be included, if a copy of the registration needs to be mailed.

I acknowledge that this registration, that my company will abide by the laws of Olmsted Township and the State of Ohio, including all adopted codes; furthermore, that all information submitted is true to the best of my knowledge,

Signature of Applicant: _____ Printed Name of Applicant: _____

Olmsted Township Contractors Registration Bond

Bond No. _____

KNOW ALL MEN BY THESE PRESENTS:

That we, _____

(Contractor)

of _____ State of _____ as Principal, and _____, a corporation duly licensed to do surety business in the State of Ohio, as Surety, are held and firmly bound unto the city of Olmsted Township, and its citizenry (collectively, the "Obligee"), in the penal sum of not to exceed **TEN THOUSAND DOLLARS (10,000.00)** lawful money of the United States of which payment will truly to be made, we bind our- selves and our legal representatives firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS that the principal has been registered as a contractor of the Obligee.

NOW, THEREFORE, if the Principal shall perform its work in Olmsted Township in a workman like manner and faith- fully keep its contractual obligations to Obligee and in all things comply with the laws, rules, and regulations of Olmsted Township, including all amendments thereto, pertaining to the registration applied for, then this obligation shall be void; otherwise this obligation shall remain in full force and effect until canceled by the Surety as provided below or released by the Obligee.

This bond may be terminated at any time by the Surety upon sending written notice by First Class U.S. Mail to the Obligee and to the Principal at the addresses last known to the Surety, and at the expiration of thirty (30) days from the mailing of said notice, this bond shall terminate and the Surety shall be relieved from any liability for any acts or omissions of the Principal subsequent to that date. The Surety shall not be liable for more than the amount of this bond, regardless of the number of claims made against this bond or the number of years this bond remains in force.

Date this _____, _____

Date of expiration: _____, _____

Principal

Surety

By: _____

Name and Title