



Building Department
7900 Fitch Road, Olmsted Township, OH 44138
Phone Number: 440-235-4225
building@olmstedtownship.org

Food Truck/ Trailer Permit Application

Applicant Name:	Applicant Phone Number:
Business Name:	
Business Address:	
Business Phone Number:	E-mail Address:
Dates Requested to Conduct Business in Olmsted Township:	
REQUIREMENT: New permit application is required for each new location. A \$50.00 permit fee is required for each application.	

Prepared Food

Food Handlers Card ☐ Yes ☐ No
18 Years of Age or Older ☐ Yes ☐ No

of Employees: _____

On Site Contact Person (name and phone) _____

Please attach photo of Food Truck/ Trailer (minimum of 4"x6" showing a clear and distinctive manner, taken within 60 days prior to date of filing)

Copy of Food Truck/ Trailer Registration ☐ Yes ☐ No
Proof of Insurance Attached ☐ Yes ☐ No (**\$1,000,000.00 General Liability Min**)
Fire Department Inspection Attached ☐ Yes ☐ No
Building/ Zoning Inspection Permit ☐ Yes ☐ No
Electricity Source ☐ Generator ☐ Other _____

**Electric permit and fee, is required if source is other than generator*

Applicant Signature:	Date:
Print Name:	Email:

Please submit application and other requested documentation electronically to:

building@olmstedtownship.org

Trash Disposal: Each licensed Mobile Food Vender must maintain for patrons' use, a litter receptacle of sufficient size to accept the litter being generated by the sales from the vendor's vehicle, at the point of sale. The receptacle must be maintained in such a manner as to preclude an overflow of refuse. Each vendor shall pick up litter which is associated with the vendor's sales in the vicinity of the vendor's vehicle prior to departing location. A pattern of leaving excessive litter caused by product packaging shall be a basis of suspension or revocation of the permit.

Beverages: No alcoholic beverages are allowed on any Mobile Food Vendor.

Required: It shall be unlawful for any person to engage in business as a Mobile Food Vendor with the Olmsted Township limits without first obtaining a permit from the Township. Upon being granted a permit, the Mobile Food Vendor must comply with the mandates and must not violate the prohibitions regarding sale, operations, locations, and restrictions. The failure to do so may result in the revocation or suspension of permit.

Safety & Security: Vendors shall sell and serve food at their own risk. Vendors must obey all pertinent safety codes and laws, including, but limits to; fire, safety, and parking regulations.

Compliance with Laws: Vender represents and covenants that it now is and shall at all times, remain in compliance with applicable federal, state and local laws, ordinances, and regulations governing the rights, obligations, and performance of Food Vendor. Without limitations of the foregoing, Vendor shall at all times comply with health and safety requirements and shall obtain necessary licensing or permits for sale of food and beverages at the truck.

Sanitation and Clean-up: Vendor shall maintain the area surrounding the truck in conformity with all applicable sanitary and health laws and regulations.

Submitting false information: It shall be unlawful for any person to provide any false or misleading information in connection with his/her application for a permit or to withhold relevant information otherwise required.

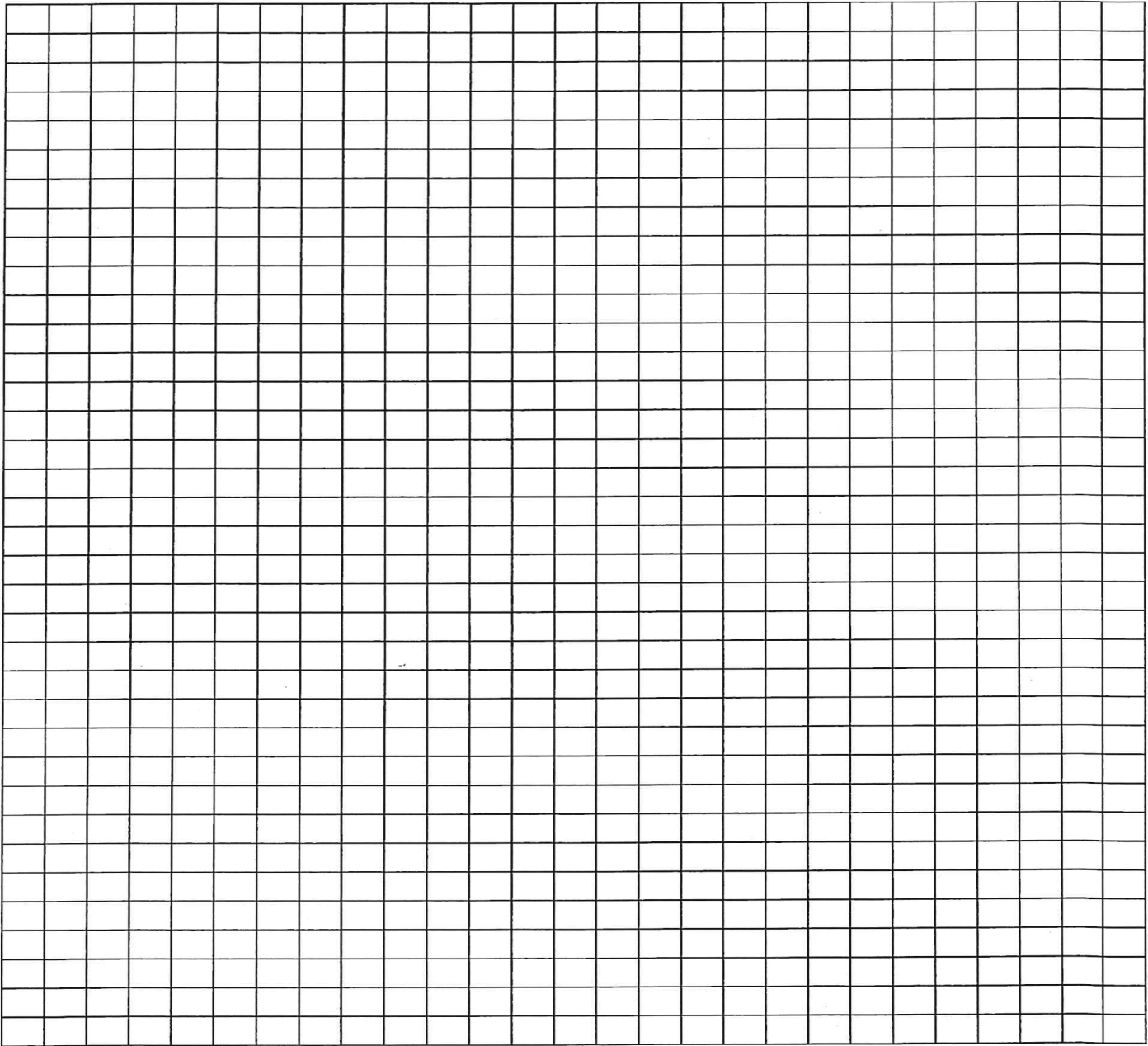
Signs: No sign shall be erected in a manner which will conceal or obscure signs of adjacent businesses. No sign shall reduce or obstruct the necessary visual path of passing motorists or motorists entering or exiting the street.

No sign shall be erected which have any potential of danger to the public due to moving parts or structural deficiencies.

Generators: Generator noise shall not exceed 90 decibels.

Applicant Signature: _____ Date: _____

SITE PLAN: Give a detailed drawing of food truck location, boundaries, right of ways, tables, chairs, tents, signs, etc. Include distance from any building/structures.



CHECK LIST

- ☐ Color photographs of the vehicle(s) interior and exterior, in sufficient number to provide permitting officials information needed to assess the proposed vehicle(s).
- ☐ Site Plan Drawing
- ☐ Color copy of Current and Valid Driver's License of Owner.
- ☐ Copy of the Food Truck/ Trailer registration.
- ☐ Copy of written permission for use of private property from the private property owner for each location.
- ☐ Proof of General Liability Insurance for operation of the vehicle as a motor vehicle and the Conduct of Business for \$1,000,000.00 (minimum)
- ☐ Colored photographs of the Food Truck/Trailer, taken within 60 days prior to date of filing application.
- ☐ NFPA 58 LPG System Inspection, Testing, and Certification contact:_____
- ☐ Fire Department Inspection
- ☐ Building/Zoning Inspection Permit
- ☐ Electrical Permit (required if **NOT** using a generator.)