



**BUILDING DEPARTMENT**  
7900 Fitch Road, Olmsted Township, OH 44138  
Phone Number: 440-235-4225 [building@olmstedtownship.org](mailto:building@olmstedtownship.org)

## Application for Street Opening, Sidewalk, and/or Obstruction Permit

Building Department Hours  
8am to 3pm Monday through Friday  
440-235-4225

### Section 1- General Information

Please Print or Type Estimated cost of Project \$ \_\_\_\_\_  
Property address \_\_\_\_\_  
Owner's name \_\_\_\_\_ Phone \_\_\_\_\_  
Owner's address \_\_\_\_\_  
E-mail \_\_\_\_\_ Application date \_\_\_\_\_  
Contractor \_\_\_\_\_  
Contact person \_\_\_\_\_ Contact phone \_\_\_\_\_  
Contractor's address \_\_\_\_\_  
Street City State Zip  
Email: \_\_\_\_\_

### Section 2- Job Site Information

Descriptive location of job site

Start location \_\_\_\_\_  
End location \_\_\_\_\_  
Street City State Zip  
Pavement area curb-to-curb ☐ Above ground work ☐ Sidewalk area including tree lawn ☐ Below ground work  
Proposed dates of work: Start \_\_\_\_\_ Finish \_\_\_\_\_  
Proposed hours of work: Start \_\_\_\_\_ Finish \_\_\_\_\_

### Section 3-Description of Work

#### A. Description and type of work to be performed (check all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Utility instillation | <input type="checkbox"/> Curb  | <input type="checkbox"/> Parking meter head |
| <input type="checkbox"/> Above ground work    | <input type="checkbox"/> Removal (linear feet)   | <input type="checkbox"/> Single (number)    |
| <input type="checkbox"/> Below ground work    | <input type="checkbox"/> Replacement   | <input type="checkbox"/> Double (number)    |
| <input type="checkbox"/> Sidewalks            | <input type="checkbox"/> Driveway aprons   | <input type="checkbox"/> Other              |
| <input type="checkbox"/> Removal              | <input type="checkbox"/> Removal   | <input type="checkbox"/> specify details    |
| <input type="checkbox"/> Replacement          | <input type="checkbox"/> Replacement   |   |
| <input type="checkbox"/> Pavement             | <input type="checkbox"/> Tree Lawn   |   |
| <input type="checkbox"/> Removal              | <input type="checkbox"/> Obstructions, including but not limited to traffic lanes and/or sidewalks |   |
| <input type="checkbox"/> Replacement          | <input type="checkbox"/> Culvert pipe Replacement  |   |
| <input type="checkbox"/> Restoration          | <input type="checkbox"/> Removal   |   |
|   | <input type="checkbox"/> Replacement   |   |



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**B. If underground, check all that apply**

☐ **Water Main**

☐ Connection

☐ Hydrant

☐ Valve

☐ **Sewer Main**

☐ Lateral

☐ Catch Basin

☐ **Gas Main**

☐ Connection

☐ Regulator

☐ Vault

☐ **Electrical Conduit**

☐ Duct

☐ Vault

☐ Telephone (# of conduits)

☐ Cable TV (# of conduits)

☐ Telecommunications (# of conduits)

☐ **Steam**

☐ Connection

☐ Chilled water main

☐ **Other**

specify details

If this is a new facility or relocation/rehabilitation of an existing facility please attach plans and specifications for the construction.

**Section 4- Obstruction**

**Will you obstruct the street?** ☐ Yes ☐ No

If yes, which lanes?

Size of opening:

**Will you obstruct the sidewalk?** ☐ Yes ☐ No

If yes, which lanes?

Size of opening:

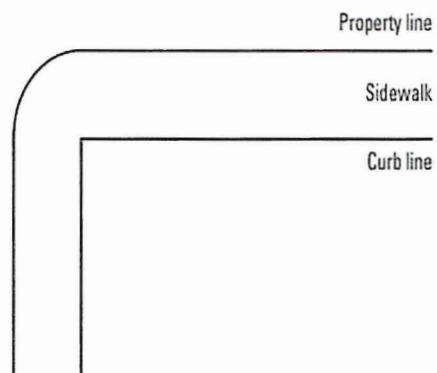
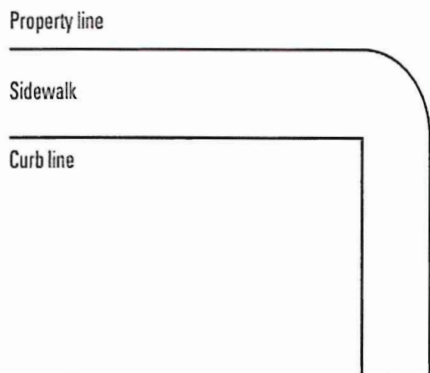
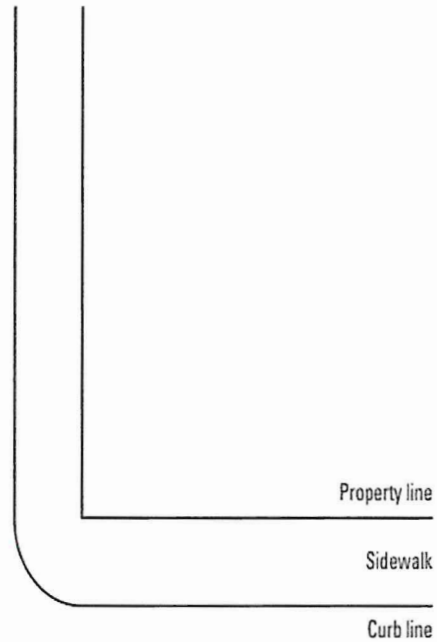
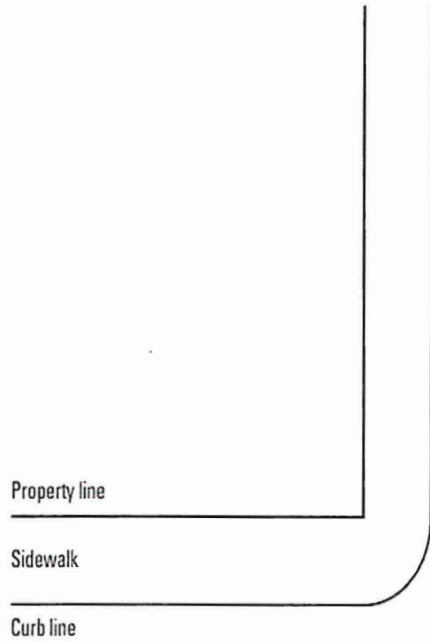
**Section 5- Maintenance of Traffic and Maintenance of Traffic Regulations**

STREET EXCAVATION PERMIT FEES; BACKFILL AND RESTORATION; UTILITY INSPECTION FEE. (a) No person, firm or corporation shall excavate or make any openings in any street or alley without first obtaining a permit therefor from the Building Commissioner and paying a Performance Bond of \$1,000.00 which is refundable once work is completed and inspected and passed by the Building Inspector. The Commissioner may refund the fee when he/she is satisfied that the permit applicant has made all necessary and proper permanent street repairs and restoration. (b) Any contractor who requires a street opening permit shall backfill in layers of aggregate or acceptable alternate not over six (6) inches in depth, and each layer shall be thoroughly tamped before adding the next layer. The contractor shall then form a street sub-base of not less than six (6) inches of concrete, as the Township Building Commissioner or Engineer or designee of either of the foregoing may direct. The contractor shall then complete paving the opening with the same kind of material as the existing street, and the surface shall conform to and be flush with the abutting existing street surfaces. All joints in road shall be sealed to County and Township standards. The contractor shall post a telephone number at the site for an emergency call twenty-four (24) hours a day in the event that unsafe conditions or noisy disturbances are found when the contractor is not at the site. (



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## Work Location and Proposed Obstruction Sketch





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Describe your plans for maintaining pedestrian traffic.

Describe your plans for maintaining automobile traffic.

Contractor is required to schedule a rough-in inspection before any concealment.

**ALL PLANS SUBMITTED SHALL REVEAL SUFFICIENT INFORMATION TO DETERMINE FULL COMPLIANCE WITH THE MINIMUM REQUIREMENTS OF THE OHIO BASIC BUILDING CODE.** By signing the application, the applicant certifies that the installation will comply with the regulations of the Olmsted Township Building Code and State Codes.

**TO THE BUILDING COMMISSIONER:** This application is submitted for a permit to erect, add to, alter or repair a structure as described in this application and any drawings which accompany it. The acceptance of the permit shall be considered an agreement on the part of the applicant or his agents to comply with the Building and Zoning codes of Olmsted Township or other orders, requirements or specifications slated in the permit. In signing this application, the contractor or owner's agent certifies that the work is authorized by the owner or record.

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Applicant's Signature

Print Name

Date

Email: \_\_\_\_\_

Applicant is: ☐ Owner   ☐ Contractor   ☐ Owner's Agent