



**Building Department**  
7900 Fitch Road, Olmsted Township, OH 44138  
Phone Number: 440-235-4225  
building@olmstedtownship.org

## Grading Permit Application

**Project Address:**

**Parcel Number:**

### Grading Permit Submittal Requirements:

- The location of the premises and its geographic relation to neighboring properties, including all buildings and roads adjacent to the boundaries of the plot on which excavation or grading is proposed.
- The specific portion of the property that is to be excavated, graded, or filled with excavated material.
- If available, the location of any wells situated within fifty (50) feet of the proposed excavation or grading area.
- If available, the location of any sewage disposal systems, underground utility lines, or gas transmission pipelines within fifty (50) feet of the proposed excavation or grading area.
- Details of any proposed drainage system to be installed and maintained by the applicant, designed to provide proper surface drainage of the land during and after the completion of the work.
- Proposed truck and equipment access ways to the work site.
- Topographic Site Plan depicting existing and new grades for the lot and adjoining lots.
- Stormwater Pollution Prevention Plan (SWPPP)- Abbreviated SWPPP for all residential lots, Full SWPPP for commercial developments including subdivisions. Ohio EPA NOI required for lots over 1 acre
- Plan must conform to Chapter 370 Land Clearing and Tree Preservation Regulations
- Plan must conform to Chapter 380 Riparian and Wetland Setbacks
- Performance Guarantee of \$1,500 minimum + \$1,500 for each subsequent acre of fraction thereof

**Project Description:**

**Property Owner Name:**

**Mailing Address:**

**Phone Number:**

**E-mail Address:**

**Same as above:**

**Contractor Name:**

**Mailing Address:**

**Phone Number:**

**E-mail Address:**

I am the property owner of record, contractor as an agent on behalf of the property owner, or an authorized representative on behalf of the property owner. All work performed under this application will be in compliance with Section 1331 of the Olmsted Township Zoning Code and all Township property, private property and Township roads will be adequately protected. I hereby certify that I agree with the terms listed above and that all information contained in this application is true, accurate and complete to the best of my knowledge.

**Applicant Signature:**

**Date:**

**Print Name:**

**Email:**

**Applicant is:**  Owner  Contractor  Owners Authorized Representative

**Please submit application and project drawings electronically to:** [building@olmstedtownship.org](mailto:building@olmstedtownship.org)