



Building Department
7900 Fitch Road, Olmsted Township, OH 44138
Phone Number: 440-235-4225
building@olmstedtownship.org

Commercial Building Plan Review and Permit Application

Project Address:

Parcel Number:

Project Scope: ☐ Building* ☐ HVAC/Gas Piping* ☐ Electrical* ☐ Fire Alarm/Suppression*

*Plans must include all scopes of work for review. Complete Page 3 of this application

Permit Type (Check all that apply):

- | | | |
|--|---|--|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Change of Occupancy | <input type="checkbox"/> Temporary Structure |
| <input type="checkbox"/> Addition | <input type="checkbox"/> Alteration | <input type="checkbox"/> Repair |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Moving of a Building | <input type="checkbox"/> Accessory Building |
| <input type="checkbox"/> Industrialized Unit | <input type="checkbox"/> Sign | |

Construction Type Per Ohio Building Code:

Type I		Type II		Type III		Type IV				Type V	
A	B	A	B	A	B	A	B	C	HT	A	B
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Proposed Use Per Ohio Building Code:

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> A-1 Assembly | <input type="checkbox"/> A-2 Assembly | <input type="checkbox"/> A-3 Assembly | <input type="checkbox"/> A-4 Assembly |
| <input type="checkbox"/> A-5 Assembly | <input type="checkbox"/> B Business | <input type="checkbox"/> E Educational | <input type="checkbox"/> F-1 Factory/Industrial |
| <input type="checkbox"/> F-2 Factory/Industrial | <input type="checkbox"/> H-1 High Hazard | <input type="checkbox"/> H-2 High Hazard | <input type="checkbox"/> H-3 High Hazard |
| <input type="checkbox"/> H-4 High Hazard | <input type="checkbox"/> H-5 High Hazard | <input type="checkbox"/> I-1 Institutional | <input type="checkbox"/> I-2 Institutional |
| <input type="checkbox"/> I-3 Institutional | <input type="checkbox"/> I-4 Institutional | <input type="checkbox"/> M Mercantile | <input type="checkbox"/> R-1 Residential |
| <input type="checkbox"/> R-2 Residential | <input type="checkbox"/> R-3 Residential | <input type="checkbox"/> R-4 Residential | <input type="checkbox"/> S-1 Storage |
| <input type="checkbox"/> S-2 Storage | <input type="checkbox"/> U Utility/Misc | | |

Work Scope Area (in square ft)

Unfinished Basement	
Finished Basement	
Above Grade	
Garage/Accessory Building	
Total:	

Existing Auto Sprinkler System: ☐ NFPA 13 ☐ NFPA 13R ☐ NFPA 13D ☐ N/A

Existing Standpipe System Demand: ☐ N/A

Occupant Load:

Estimated Cost of Construction:



Applicant Name:	
Mailing Address:	
Phone Number:	E-mail Address:

Applicant Signature:	Date:
Print Name:	Email:

Please submit application and project drawings electronically to: building@olmstedtownship.org



Building Department
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List of Registered Contractors Performing Required Work:

General	
<input type="checkbox"/> (Check this box if the property owner will be performing electrical work)	
Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:

Electrical	
<input type="checkbox"/> N/A (Check this box if this type of work is not included in the scope)	
Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:

Mechanical	
<input type="checkbox"/> N/A (Check this box if this type of work is not included in the scope)	
Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:

Fire Alarm/Suppression	
<input type="checkbox"/> N/A (Check this box if this type of work is not included in the scope)	
Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:

Other	
<input type="checkbox"/> N/A (Check this box if this type of work is not included in the scope)	
Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:

Note: All contractors and subcontractors working on the project must be registered with the Olmsted Township Building Department even if not listed above.

Please submit application and project drawings electronically to: building@olmstedtownship.org