



Building Department  
7900 Fitch Road, Olmsted Township, OH 44138  
Phone Number: 440-235-4225  
building@olmstedtownship.org

## Electrical Permit Application

**Project Address:**

**Parcel Number:**

**Project Type:**  Residential  Commercial (*Includes multifamily 4 or more units attached*)

*Note: For new construction, additions, and renovations a separate electrical application is not required. The building permit applicant is required to submit all electrical plans and contractor information for review and approval with the building application.*

**Permit Type (Check all that apply):** *\*\*Please complete quantity list on second page*

Temporary Service  New Service/Service Upgrade  Generator  
 Other  Solar Installation  Repair

Describe Other: \_\_\_\_\_

**Estimated cost of the project:** \_\_\_\_\_

**Project Description:**

**Property Owner Name:**

**Mailing Address:**

**Phone Number:** \_\_\_\_\_ **E-mail Address:** \_\_\_\_\_

**Same as above:**  *(Check this box if the owner occupant of a single family home will be performing all work)*

**Contractor Name:**

**Mailing Address:**

**Phone Number:** \_\_\_\_\_ **E-mail Address:** \_\_\_\_\_

**OCILB License Number:**

I am the property owner of record, or I have received authorization from the property owner to complete this application. All work performed under this building permit application will be in compliance with the resolutions of Olmsted Township and all applicable laws; work will be completed by the owner or registered contractors with Olmsted Township. I hereby certify that I agree with the terms listed above and that all information contained in this application is true, accurate and complete to the best of my knowledge.

**Applicant Signature:**

**Date:**

**Print Name:**

**Email:**

**Applicant is:**  Owner  Contractor  Other (*Additional information and authorization required*)

**Please submit application and project drawings electronically to:** [building@olmstedtownship.org](mailto:building@olmstedtownship.org)



| Quant. |                          | Quant. |                                    | Quant. |                          |
|--------|--------------------------|--------|------------------------------------|--------|--------------------------|
|        | Outlets                  |        | Outlets over 200 volts             |        | Motors up to 1 HP        |
|        | Switches                 |        | Parking Lot Pole Lights (per pole) |        | Motors 1 HP up to 15 HP  |
|        | Lights                   |        | Fire Alarm Equipment Outlet        |        | Motors over 15 HP        |
|        | Bath Fans                |        | Burg Alarm Equipment Outlet        |        | Sump Pump                |
|        | Service Meter            |        | Sign Electrical                    |        | Solar/ PV System         |
|        | Main Panel               |        | Transformers                       |        | Septic System Electrical |
|        | Sub Panel                |        | Generator                          |        | X-Ray Machine Equipment  |
|        | Hot Tub/ Spa/ Pool Panel |        | Transfer Switch                    |        |                          |

## Electrical Application Required Information Guide

- Temporary Service/ New Service/ Service Upgrade/ Repair
  - Information to submit with the plans including but not limited to:
    - Equipment to be installed; including specification and installation instructions.
    - One-Line Diagram indicating Conduit type, size, burial depth (if applicable), Conductor type and size.
    - Grounding and bonding details.
- Generator
  - Information to submit with the plans including but not limited to:
    - Site plan indicating where generator will be set; including but not limited to: all set back measurements from property lines, structures, etc.
    - Generator specifications, including size, transfer switch, gas line specs and size, etc.
    - Conduit type, size, burial depth (if applicable), Conductor type and size.
    - Grounding and bonding details.
- Solar Installation
  - Information to submit with the plans including but not limited to:
    - Site plan including but not limited to: all set back measurements from property lines, structures, etc.
    - Manufacturer specifications of the solar panels being installed as well as the location of the installation along the roof line; indicating proper setbacks for firefighter pathways.
    - Location of power distribution equipment as well as equipment specifications.
    - Conduit type, size, burial depth (if applicable), Conductor types and sizes.
    - Grounding and bonding details.
- Other Electrical installations
  - Information to submit with the plans including but not limited to:
    - Floor plan detailing the areas and of scope of work to be performed. Floor plans need to indicate where all electrical outlets, switches, equipment, etc. will be located.
    - All wiring methods, conductor type, conductor sizes, conduit type and sizes (if applicable).
    - Panel legend indicating size and type of overcurrent protection being utilized.