



Pool Permit Application (All Inclusive)

Project Address:	
Parcel Number:	
Property Owner Name:	
Mailing Address:	
Phone Number:	E-mail Address:
Project Description:	

☐ **Above Ground Pool:**

Will the pool wall be a minimum 48" above grade with a locking ladder: ☐ Yes ☐ No*

Is there an existing 48" fence self-locking gate (include type/location on site plan): ☐ Yes ☐ No*

Electric Pump/ Heater: ☐ Yes ☐ No (If yes, Electrical drawings required)**

Gas Heater: ☐ Yes ☐ No (If yes, Mechanical drawings required) ***

☐ **In Ground Pool**

Is there an existing 48" fence self-locking gate (include type/location on site plan): ☐ Yes ☐ No*

Electric Pump/Heater: ☐ Yes ☐ No (If yes, Electrical drawings required)**

Gas Heater: ☐ Yes ☐ No (If yes, Mechanical drawings required) ***

Concrete pad around pool****: ☐ Yes ☐ No

Notes:

*- A fence is required with a self-locking gate if there will not be a locking ladder for the pool.

** -Electrical drawings required including but not limited to equipment spec sheets, wire conductor and conduit sizes, conduit burial depth, branch circuit information, overcurrent protection, location.

***-Mechanical drawings required including but not limited to equipment spec sheets, gas line type, size, burial depth, location.

****-Concrete pad requires a site plan including but not limited to the location, depth and material of base, and depth of concrete

List of Registered Contractors Performing Required Work:

Pool or General Contractor	
<input type="checkbox"/> (Check this box if the owner occupant will be performing installation work)	
Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:
Electrical	<input type="checkbox"/> This Type of Work Not Applicable
<input type="checkbox"/> (Check this box if the owner occupant will be performing electrical work)	
Electrical Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:
Mechanical	<input type="checkbox"/> This Type of Work Not Applicable
<input type="checkbox"/> (Check this box if the owner occupant will be performing mechanical work)	
Mechanical Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:
Fence	<input type="checkbox"/> This Type of Work Not Applicable
<input type="checkbox"/> (Check this box if the property owner will be performing fence work)	
Fence Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:
Concrete	<input type="checkbox"/> This Type of Work Not Applicable
<input type="checkbox"/> (Check this box if the property owner will be performing concrete work)	
Concrete Contractor Name:	
Mailing Address:	
Phone Number:	E-mail Address:

I am the property owner of record, or I have received authorization from the property owner to complete this application. All work performed under this building permit application will be in compliance with the resolutions of Olmsted Township and all applicable laws; work will be completed by the owner or registered contractors with Olmsted Township. I hereby certify that I agree with the terms listed above and that all information contained in this application is true, accurate and complete to the best of my knowledge.

Applicant Signature:	Date:
Print Name:	Email:

Applicant is: ☐ Owner ☐ Contractor ☐ Other (Additional information and authorization required)

Please submit application and project drawings electronically to:

building@olmstedtownship.org

Swimming Pool Permit Application Required Information Guide

- Site drawing indicating size and location of the pool and equipment, on the property.
- Site drawing needs to indicate all property lines and set back measurements to the pool.
- Required Electrical drawings should indicate wiring methods, conductor type and size, conduit type and burial depth. All branch circuits and overcurrent protection. All pool equipment manufactures specifications and installation manuals, including all pumps, heaters, pool automation panels, lighting, and lighting transformers. Bonding and grounding of pool shell, ladders, equipment and equipotential bonding ring.
- Required Mechanical drawings should indicate the type of gas piping to be installed, burial depth, location, and where gas line is originating from. Heater manufacture specification and installation instructions.
- Required Fence drawings should indicate type, location, and size and height of the fence, property lines, location of lockable gate, post hole depths, etc.
- Required Concrete drawings should indicate location and size of concrete pad, base material and depth, concrete material and depth.
- HOA letter of approval; if applicable.
 - All contractors shall be currently registered with Olmsted Township

Drawing below is an Example of the required Site Plan. (this is for reference only)

