



February 4, 2020

To Whom it May Concern  
Olmsted Township Residents  
Olmsted Township, Ohio 44138

**Re: Stormwater Master Plan – Local Drainage System**

Dear Resident:

The Cuyahoga County Department of Public Works (CCDPW) is preparing a “Local” Storm Water Master Plan for Olmsted Township. Our consultant, Stantec, is collecting information on the drainage system in the Township. They will be obtaining information on the locations of various storm drainage structures in the public right-of-way and stream/ditch cross sections within the right-of-way and potentially on private property.

We ask that you cooperate in this effort to gain a better understanding of the drainage system that serves the Township.

Accordingly, CCDPW wishes to advise you that it may be necessary for survey and inspection crews to enter upon your property to perform these investigations. If you, the owner, do not live or conduct business at this site, please inform the tenants of our representatives’ planned work. This work will begin February 2020.

Representatives of Stantec will carry full personal identification and copies of this letter. The field personnel have been instructed to attempt to inform each resident, property owner or tenant in person before entering upon a property. However, in the event that no one is available, it may be necessary to proceed with the survey anyway due to the project time constraints.

The laws of Ohio, specifically Sections 5517.01 and 163.03 of the Ohio Revised Code, authorize such entries. The field personnel have been given strict instructions concerning the preservation of private property and public lands. Every effort will be made to minimize the disturbance to all properties.

Much of the data to be collected will be obtained through observation, physical measurements, and photography. Sometimes it may be necessary to set field stakes or other markers within the limits of your property for future reference. We will make every effort to position any such stakes to minimize any impact on the use of your property. We request that these stakes not be disturbed. In the event geotechnical information is required on your property a sampling machine may be present to collect sample(s) of the ground below. All disturbances created by the machinery will be restored.

Field personnel will not be able to give any definite information or answers to your questions about the project.

We appreciate your cooperation so that these studies can be completed efficiently and at the earliest possible date.

If you have any questions, please feel free to contact me at (216) 443-8205.

Sincerely,

*Hugh Blockside*

Hugh Blockside, Chief Section Engineer, Sanitary Engineering  
Department of Public Works

cc:      Rebecca Corrigan, Township Administrator,