



OLMSTED TOWNSHIP
7900 Fitch Road
Olmsted Township, Ohio 44138
(440) 235-3099

Rules and Regulations for Soliciting within the boundaries of Olmsted Township

PROCEDURE FOR OBTAINING A PERMIT

1. A BCI and FBI background check must be obtained by the applicant. (FBI background checks can be obtained online through the FBI by visiting: www.fbi.gov/checks. Instructions for fingerprinting are also on the website or you may visit an outside company such as www.fastfingerprints.com.)
2. Submit the completed permit application, along with a copy of the background check and a photocopy of applicant's driver's license or state ID to the Olmsted Township Administrative Office, 7900 Fitch Road, between the hours of 9am-3pm, Monday-Friday.
3. A non-refundable payment of \$150 is due at the time of registration. Payment must be made in check, money order or credit card ONLY. Credit card payments are subject to a 3% surcharge.
4. The application will be submitted to the Olmsted Township Police Department for their review and approval. You will be contacted when the permit has been approved and your identification badge is ready to be picked up. **These badges must be worn at all times.**
5. The permit will expire 90 days from the date of issuance. Renewal will be \$150.
6. Please allow 1-2 weeks for processing.

SOLICITOR TERMS AND CONDITIONS

- Identification badges issued by Olmsted Township must be worn at all times.
- Solicitation is only permitted **Monday-Saturday, 9:00am to 8:00pm**.
- There is NO SOLICITATION at any residence where there is a notice posted.
- There is NO SOLICITATION at any time where the resident has registered with the Township as a no soliciting address. (See attached document.)
- No solicitors shall enter or attempt to enter the home of any resident without an express invitation from the occupant of the home.
- There is NO SOLICITATION permitted at any time in Columbia Park Mobile Home Community, 7100 Columbia Road. It is the responsibility of the vendor to verify with front offices as to restrictions of particular neighborhoods or any other private establishments (i.e. Evergreen Apartments, Oakwood Estates Apartments, Twin Oaks I/II Mobile Home Park, Olmsted Mobile Home Park, Redwood)

Violations of any of these policies will be subject to a minor misdemeanor and revocation of permit.



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TRANSIENT VENDOR REGISTRATION

Today's Date: _____

Full Name of Applicant: _____ DOB: _____

SSN: _____ DL#/State ID: _____ State Issued: _____

Contact Phone: _____

Email Address: _____

Business or Organization Representing: _____

Street Address: _____

City: _____ State: _____ Zip _____

Supervisor's Name: _____ Phone Number: _____

Brief description of nature of business and goods to be sold:

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FOR OFFICE USE ONLY:

Permit Number Assigned: **1234567890** Permit Effective: **01/01/2024** through **12/31/2024**

Paid with: Credit Card Check # _____