

RESOLUTION 112-2022
Procedure for Issuance of Zoning Certificates

Cuyahoga County, Ohio

Trustee Kress Moved for adoption of the following:

Be It Resolved by the Township Trustees of Olmsted Township

WHEREAS, Olmsted Township has adopted a Zoning Resolution under the authority of Chapter 519 of the Ohio Revised Code; and

WHEREAS, consistent with R.C. 519.16, Title V of the Zoning Resolution provides for a system of zoning certificates, to assure that “the plans for [any] proposed building or structure fully comply with the regulations set forth in” the Zoning Resolution; and

WHEREAS, R.C. 519.16 also provides that a Board of Township Trustees “may establish and fill the position of township zoning inspector;” and

WHEREAS, the Zoning Resolution provides that, generally, applications for zoning certificates will be submitted to a zoning inspector, for all buildings or uses requiring such permits; and

WHEREAS, in the absence of a zoning inspector, the enforcement of township zoning regulations defaults to the Board of Township Trustees; and

WHEREAS, the Township does not currently have any employee or other appointed agent serving in the capacity of Zoning Inspector, as described in Title IV of the Zoning Resolution; and

WHEREAS, the timely and orderly processing of applications for zoning certificates calls for the delegation of the Board’s authority of zoning certificates to an individual, as opposed to the retention of that authority for the Board as a whole, until such time as a Zoning Inspector may be appointed.

NOW THEREFORE, it is RESOLVED by the Board that:

1. The authority of the Board for all purposes of enforcing the Township’s Zoning Resolution is hereby delegated to Trustee Jeanene Kress. This delegation shall include, but is not necessarily limited to, the issuance of zoning certificates under Title V of the Zoning Resolution.

2. For purposes of performing the role delegated under this Resolution, Trustee Kress is authorized to engage and utilize the services of such consultants or experts as deemed advisable.

3. Pursuant to this Resolution, Trustee Kress will be serving as a designee of the Board, for the purpose of carrying out the Board’s authority. In the event any circumstance arises creating a conflict of interest, such matter shall be brought before the full Board of Trustees for consideration and determination.

4. By this Resolution, the Board hereby ratifies and adopts any and all actions of Trustee Kress taken, whether to date and hereafter, pursuant to this delegation of authority.

Trustee Zver seconded the Motion, and thereupon, the votes in favor of this Resolution were recorded and reflected by the signatures hereto.

BE IT FURTHER RESOLVED: that it is hereby found and determined that all formal actions of this Board of Township Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Adopted the 28th day of September, 2022.

_____, 2022.
Key Area
Genene M. (Trees)
Tsii J. Jen
Township Trustees

Attest: Brian W. Gatto
Township Fiscal Officer