



Permit Application for In-Ground or Above-Ground Swimming Pool

Building Department Hours
8am to 3pm Monday through Friday
440-235-4225

Permit No.		Date Issued
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Please Complete the Following Information:

Permit Location _____

Property Owner _____ Phone Number _____

Address _____ City _____ State _____ Zip _____

Contractor _____ Phone Number _____

Address: _____ City _____ State _____ Zip _____

Email: _____

I, _____, assume full responsibility for installation granted by this permit.

Please initial or answer all those areas which pertain to your application.

Will the yard be fenced in or will there be a fence around the rim of the pool with a lockable gate?

Yes No

Will you have a locking ladder? Yes No

Will you have a deck with locking gate? Yes No

How many feet will the pool be off the property lines? _____

Are there any overhead electrical wires? Yes No If yes, will they be moved? _____

Lot Size _____ x _____

What is the height of the pool? _____

Is there electrical lines within 10 feet of the pool? Yes No (If electrical wire is within 10 feet of pool, you will have to move electrical wire or place pool in new location)

Please Complete Miscellaneous Notes and drawing on SECOND page of application



Situation Plan

(Show distance to all lot lines and to all buildings)

Adjacent Lot

Rear of Lot

Adjacent Lot

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Front of Lot

FOR OFFICE USE ONLY:

I hereby approve the application for a permit according to Building and Zoning Codes.

Building Commissioner: _____ Date: _____

Permit Fee: _____

Electrical Fee: _____

Mechanical Fee: _____

Trade Fee: _____

Site Fee: _____

Other Fee: _____

Engineer Fee: _____

Plan Review Fee: _____

Ohio BBS 1% OR 3% Fee: _____ (circle to indicate)

Total Fee Due: _____



Swimming Pool Requirements

- Permit is required for a swimming pool and any electrical associated for swimming pool (pumps and or heaters).
- If installing a pump and/or heater, manufacture specs are required to be submitted with permit application.
- All electrical work must be done by a registered electrical contractor or the homeowner. Replacing existing pools may already have electricity running to it and will need to be verified for compliance.
- All electrical work must be installed per the current National Electrical Code edition which has been adopted by the State of Ohio.

IN-GROUND POOL REQUIREMENTS

- A Topo with existing elevations is required for all in-ground pools along with swimming pool location, dimensions off property lines and house. Location of pumps and/or heaters and all manufacturer specs for any pumps or heaters. Pumps or heaters must be placed in rear of property.
- Electrical diagram showing all electrical ran for pool, materials being used for electrical, routing of electrical work and how it is being tied back into panel.
- Electrical GFCI receptacle for pump and/or heater shall be installed on a 4x4 post if not mounted to a structure
- Gas line diagram showing all gas lines ran for heater, size of pipe and materials being used, routing of gas lines and all shut off valves. **(You must check with local gas company to see if you have enough gas pressure to add an additional gas line)**
- All concrete work associated with pool shall that has wire mesh or rebar in shall be earthed to ground.
- 4' fence is required around pool area with a lockable latch located on inside of gate that a child could not open. **(PERMIT REQUIRED)**
- Swimming pools cannot be in an easements or areas designed to take back yard water flow. **(This must be shown in TOPO)**



- Swimming pools shall be a minimum of 10' off rear and side lot line.
- Swimming pools not permitted on side or front yard.
- Swimming pool cannot exceed 5% of the total yard.
- No swimming pool shall be located under any electrical wires.

Above Ground Pool Requirements

- A Topo with existing elevations is required for all swimming pools along with swimming pool location, dimensions off property lines and house. Location of pumps and/or heaters and all manufactures specs for any pumps or heaters.
- Electrical diagram showing all electrical ran for pool, materials being used for electrical, routing of electrical work and how it is tied back into the panel.
- Electrical GFCI receptacle for pump and/or heater shall be installed on a 4x4 post if not mounted to a structure.
- Gas pipe diagram showing all gas lines ran for heater, size of pipe and materials being used, routing of gas lines and all shut off valves. (**You must check with local gas company to see if you have enough gas pressure to add an additional gas line**).
- 4' fence is required around pool area with a lockable gate that a child could not open if swimming pool is less than 4' above ground (**PERMIT REQUIRED**)
- Any deck associated with swimming pool shall have a lockable gate. (**PERMIT REQUIRED**)
- Swimming pools cannot be located in an easements or areas designed to take backyard water flow. (**This must be shown on TOPO**)
- Swimming pools shall be a minimum of 10' off rear and side lot line.
- Swimming pools not permitted on side or front yard.
- Swimming pool cannot exceed 5% of the total yard.
- No swimming pool shall be located under any electrical wires.